



## GLASSCOCK COUNTY APPRAISAL DISTRICT

PRISCILLA A. GLASS, CHIEF APPRAISER

PO BOX 155 – 124 N MAIN

GARDEN CITY, TX 79739

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### Complaint Procedures

#### Filing a Complaint with the Appraisal District

To file a complaint regarding the Glasscock County Appraisal District, please notify the Chief Appraiser in writing by regular first class mail:

Priscilla A. Glass  
Chief Appraiser  
Glasscock County Appraisal District  
PO Box 155  
Garden City, TX 79739

Should your issue not be resolved after consulting with the chief appraiser, or if you wish to direct your complaint to the board of directors, you may file a complaint with them in writing by regular first class mail:

Board of Directors  
Glasscock County Appraisal District  
PO Box 155  
Garden City, TX 79739

#### Information to include when Filing a Complaint

Only written complaints will be accepted.

#### When you file a complaint, please include the following information:

- Your name, address and telephone number
- Your email address, if you would like to be contacted via email
- The name of the person or persons about whom you are complaining
- The date, if applicable, of the incident about which you are complaining
- The exact nature of the complaint

The complaints directed to the board of directors will be addressed at the next regularly scheduled meeting.